

Government of the People's Republic of Bangladesh
Ministry of Health & Family Welfare
Health Services Division
Human Resources Branch
Human Resource Development (HRD)
Bangladesh Secretariat, Dhaka

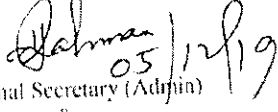
Request for Expression of Interest (EOI) for Selection of Individual Consultant/TA (National)

1.	Ministry/Division	Health Services Division Ministry of Health & Family Welfare
2.	Procuring Entity Name	Human Resources Branch, HRD Operational Plan
3.	Procuring Entity District	Dhaka
4.	Expression of Interest for selection of	Individual Consultant/TA (national)
5.	EOI Ref No	File no. 45.00.0000.120.11.061.19 Date: 05.09.2019
6.	Date	10 December, 2019
KEY INFORMATION		
7.	Procurement Method	Selection of Individual Consultant/TA (National)
8.	Budget and Source of Funds	Govt Fund as per Operational Plan
Particular Information		
9.	Project/Program Name	4 th Health, Population and Nutrition Sector Programme (HPNSP)
10.	EOI closing date and time	31 December, 2019 14:00 Hours
INFORMATION FOR APPLICANT		
11.	Brief description of the Assignment	Consultant/TA to address shortage and skill mix including ratio imbalance, task shifting addressing Health Workforce (HWF) strategy. Under this, the potential consultant will review the Bangladesh Health Workforce Strategy-2015 and its Human Resources Development (HRD) Operation Plan (2017-2022) and will propose revisions for their implementation in the context of Sustainable Development Goals (SDGs).
12.	Experience, Resource and Delivery Capacity Required	<ul style="list-style-type: none"> • PhD/Master's degree in human resource management or public health or social/behavioral sciences or Health Economics. Any recognized training in the areas of Human Resources for Health (HRH) will be an added qualification. • Must have clear conceptions or understanding about the public and private sectors health system of Bangladesh - how healthcare is delivered here. • Demonstrated experience on formulation of human resource policy, strategy or plan projection or any public sector HR policy document. • Significant experience (at least 5 years) of working with Govt. organizations preferably in HR management in the HPNSP sector programs, analysis, monitoring & evaluation. • Excellent data and concept analysis and writing skill. • Experience of organizing & conducting workshop & training sessions under the health sector program. • Fluency in English and Communications skills required. • Prospective consultant needs to submit a complete proposal, which will include rationale of the activity, objectives, clear methodology, reasons for consultant selection, timeline, and summary of the activities to perform with clear deliverables and breakdown of the budget. • Three reports are required to submit after the hiring process completed i.e. inception report, progress report and final report • Within one month of contract effect date, the consultant need to submit the inception report which will contain detailed work plan with specific deliverables and methodology. • Progress report within three month of contract, which may contain progresses made against each deliverables agreed in the inception report, potential challenges, success factors, difficulties (if any) etc. • Full detailed report with all collected raw data and information with evidence. • Prospective consultant will be responsible for carrying out all activities on time and deliverables in an acceptable quality.
13.	Other details (if applicable)	<ol style="list-style-type: none"> 1. EOI shall be submitted in sealed envelope clearly marked "Request of EOI for selection of Individual Consultant/TA (National)" to the undersigned on or before 31 December, 2019 14:00 Hours. (2.00 pm) 2. Final Selection will be made based on standard criteria set by concerned authority.
14.	Indicative start date (month/year)	January, 2019
15.	Indicative Completion time (month/year)	June 2019 (Six months approx.)
PROCURING ENTITY DETAILS		
16.	Name of Official Inviting Expression of Interest (EOI)	Md. Habibur Rahman Khan
17.	Designation of Official Inviting EOI	Additional Secretary (Admin) & Line Director, HRD Health Services Division





18.	Address of Official Inviting EOI	Room no -323, Building no -3, Health Services Division, Ministry of Health & Family Welfare, Bangladesh Secretariat, Dhaka.
19.	Contact details of Official Inviting Tender	Telephone- 02-9546698, 02-9540282, 02-9545461 Email: hrmz/bsd.gov.bd, mohfwhrm.gov.bd@gmail.com
The procuring entity reserves the right to accept or reject all EOIs.		


05/12/19
Additional Secretary (Admin)
&
Line Director, HRD
Health Services Division
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