

**To be Substituted by same issue number and date**

Government of the People's Republic of Bangladesh

Ministry of Health & Family Welfare

Health Services Division

(WH-1 Section)

[www.hsd.gov.bd](http://www.hsd.gov.bd)

No. 45.00.0000.168.25.004.19/714

Date: 17 November 2019.


**Government Order**

The undersigned is directed to convey the Government's approval in favour of the following officials to attend 'Expert meeting on Tobacco taxation in Bangladesh' to be held organized by World Health Organization (WHO) in Geneva, Switzerland from 28-29 November 2019:

S.N	Name, Designation and Posting Place	Service ID/Code No.	Email Address & Mobile No
1.	Rina Parveen Additional Secretary Health Services Division (HSD) Ministry of Health and Family Welfare).	4026	<a href="mailto:rinaparveen@gmail.com">rinaparveen@gmail.com</a> 01552-472434
2.	Mr. Abu Nayeem Mohammed Maruf Khan Private Secretary to Secretary Prime Minister's Office Tejgaon, Dhaka	15596	<a href="mailto:nayeem.maruf.khan@gmail.com">nayeem.maruf.khan@gmail.com</a> 01729210252

**Terms and Conditions**

- The period of this program and the time spent for travel and transit will be treated as on duty;
  - They will draw their usual pay and allowances from the Govt. of Bangladesh in Bangladeshi currency;
  - On return from abroad they will submit a report to the HSD on the visit within 10 (ten) days as per prescribed format; and
  - All expenses in this connection including their round trip air passage will be borne by WHO.
2. This G.O is issued with the approval of the competent authority.

 17.11.19

(Sulatana Razia)

Deputy Secretary

Phone: +88 02 9570129

E-mail: who1@hsd.gov.bd

**Distribution (not according to seniority):**

- Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
- Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Prime Minister's Office, Tejgaon, Dhaka
- Additional Secretary, Internal Administration & Discipline, HSD, MoHFW.
- Rina Parveen, Additional Secretary (Public Health & World Health), HSD, MOHFW.
- Director General, Department of Immigration & Passport, Dhaka
- Private Secretary to Hon'ble Minister, Ministry of Health & Family Welfare.
- Private Secretary to Secretary, HSD, Ministry of Health & Family Welfare.
- Mr. Abu Nayeem Mohammed Maruf Khan, Private Secretary to Secretary, Prime Minister's Office, Tejgaon, Dhaka
- Chief Accounts Officer, MoHFW, C.G.A Bhaban, Segunbagicha, Dhaka.
- System Analyst, Computer Cell, MoHFW (With a request to upload the G.O. on the website and update the database as well).
- WHO Representative in Bangladesh, Dhaka
- Bangladesh Embassy in Geneva, Switzerland.
- Embassy of Switzerland in Dhaka, Bangladesh
- Officer-in Charge (Immigration), Hazrat Shah Jalal International Airport, Dhaka.
- Protocol Officer, Ministry of Health & Family Welfare.